The Contractor shall receive and process account setup data transmitted by each county. Account setup data includes client case data necessary for the setup of an EBT account. For all cases, other than expedited issuance cases, the county will transmit account setup data prior to the issuance of a card. Account setup data fields shall include, but are not limited to

- Welfare case ID number
- Recipient name (last, first, middle initial)
- Date of birth
- Social Security Number
- Address
- Transaction type identifier (i.e., setup, change account data, or modify account status)
- Recipient code(s) (to indicate if the cardholder is the recipient, AR, etc.)
- Optional recipient identifier
- Location and/or worker identifier

The final list of data elements will be determined between the State and the Contractor during system Design Phase.

The Contractor shall report all account setup exceptions, including but not limited to rejected setup requests and reason for rejection (e.g. duplicate case).

Meets Requirement: Yes _____   No _____

Reference Document: _____ Page(s) _____

Description: _____

6.4.2.1 Expedited Account Setup

In the event of immediate recipient need, the county may expedite issuance by setting up an account via the administrative terminal and issuing a card over-the-counter in a county location. The account setup data shall be accessed through an administrative terminal transaction or CPU-CPU on-line real-time through the county's eligibility system. Administrative terminals shall have multiple security levels capable of restricting access to this function.

Meets Requirement: Yes _____   No _____

Reference Document: _____ Page(s) _____

Description: _____